



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हस्रुळ, नाशिक-४२२००४

Dindori Road, Mhasrul, Nashik-422004

EPABX: 0253- 2539100/300, Fax: 0253 - 2531836, Ph.: 2539249/2539289

Email: coe@muhs.ac.in, result@muhs.ac.in Website: www.muhs.ac.in

डॉ. संदीप सिताराम कडू

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र), डी.एम.आर.ई., एम.बी.ए.,
पी.जी.डी.एच.एच.एम., पी.जी.डी.एम.एल.एस., सी.एफ.एम.जे.

परीक्षा नियंत्रक

Dr.Sandeep Sitaram Kadu

M.B.B.S., M.D (Forensic Medicine), D.M.R.E., M.B.A.,
P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

Ref.No. MUHS/XR/2184/2025

Date: 18/03/2025

CIRCULAR NO. 24/2025

Winter-2024 (Phase-IV) Examinations (To be started from 22nd March)

To
All Dean / Principal / Centre In-charge
of Colleges affiliated to
MUHS, Nashik

Sub.: Regarding downloading of Name list, Hall-Tickets & Seat Summary.

Sir/Madam,

1. The Name list, Hall-Tickets & Seat Summary are available on "www.muhs.edu.in → **Theory Exams** → **Hall Ticket / Seat Summary / Name List**".
2. The colleges are requested to **download and distribute the same to the concerned students** as per University rules.
3. The Theory Centers shall carry out seating arrangement as per Seat Summary.
4. The Dean/ Principal shall ensure that **Internal Assessment mark-list** is **duly signed by** 1) the **concerned student** 2) with **counter signature of HOD** and 3) with **Signature of Dean of the college**. Result of students, whose marks are submitted without their signatures, shall be withheld till such time this mandatory requirement is fulfilled. Liability in this matter shall lie with respective College.
5. The College is requested to **re-confirm the fulfillment of attendance, Internal Assessment criteria and eligibility granted by university and number of attempts permitted to appear for the examination as per respective council / University rules before issuing Hall tickets** to the concerned student.

6. Important Note:

Considering the academic interests of the students who have not been granted the eligibility yet, this examinations hall ticket is being issued provisionally as a one-time special measure. It should be noted that the consideration of appearance in the examination and further declaration of the result of the student shall solely depend on the final eligibility granted to the student by ARA, DMER and the University.

7. MCQ: Instead of OMR Sheet, MCQ answers should be written on 48 pages theory Answersheet on page no. 3.

8. Attendance records of students are maintained at the College level and not at the University level. It is, therefore, not feasible for the University to verify attendance record of the students. The University is therefore, forwarding Hall-tickets of all the students for disbursement to the concerned student as per University norms. **If any student is found not eligible for any particular subject, then necessary entry on his/her hall-ticket by marking "NE" (Not Eligible) against the name of Subject/s shall be made with RED PEN.** Such Hall-tickets are to be signed by the Dean/Principal before handing over the same to the student. **If any student is found not eligible in all subjects, then hall-tickets of such students shall not be issued.** Hall-ticket/s of such student/s must be returned to the University with suitable reason/s. List of not eligible students shall be sent to the respective Centre In-charge & the Centre Observer as well as a copy of such letter shall be sent to the University for Necessary Actions.
9. **In case of not eligible candidate/s, it shall be entire responsibility of college (Dean/Principal) to restrict such candidate/s to appear for Theory and Practical examination of the concerned subject/s.**
10. In case, hall-ticket is issued to not eligible student and he/she appears for examination, serious cognizance of such incident shall be taken. Suitable action, as decided by the University Authorities, will be initiated against the college. Responsibility of such matters shall entirely rest with the concerned college (Dean/Principal).
11. **Name Correction:-** It has also been experienced that students apply to MUHS for **corrections in their name at a very late stage** i.e. after completion of entire course including internship. To solve such problems of name correction at a very belated stage, many administrative problems crop-up, resulting in delayed process. It is, therefore, mandated that this aspect should be checked and **if any correction required, the same be officially informed to MUHS by the Dean/Principal with an attested photocopy of the Hall Ticket and attested photocopy of Higher Secondary Passing (HSC) certificate issued by the respective Board. Under no circumstances, original Hall Tickets should be sent for name correction.** Name Correction of all candidates shall be strictly restricted to the one mentioned in the eligibility letter issued by the University.
12. **The Candidates, who have not been granted eligibility by the University:** Hall tickets of such students shall be issued by the University on the basis of letter issued by the Admission Regulating Authority / Competent Court. However, it is clarified that results of such students shall be **withheld till such time eligibility is granted to them.** In case eligibility/approval is cancelled/rejected, performance of result shall be annulled by the University.
13. **A) For UG Medical Faculty (Old Batch) Only :** As per Medical Council of India's regulation and University Notification no.04/2006 dated 20/02/2006 **"A student must secure at least 35% of total marks fixed for Internal Assessment in a particular subject in order to be eligible to appear in final university exam for that subject."**

B) For UG Medical Faculty (2019 Batch) Only: As per NMC Govt. of India Gazette Notification dated 04 Nov 2019 **"A student must secure 50% Combined in Theory and practical (not less than 40% in each) for eligibility for appearing for University Examination for internal marks in each Subject"**.

It shall be responsibility of the Dean / Principal of college to verify the eligibility of the student as per respective Council/Commission/University norms before issuing the Hall Ticket to student for appearing the Examination.

The Dean/Principal shall not issue halltickets to debarred students or to those students who have completed maximum permitted attempts as per the norms of respective councils/University.

In case any student fails to fulfill above prescribed criteria, hall ticket of such student shall

be returned by the respective college to the University with appropriate endorsement / remarks duly signed by the Dean / principal of college.

This is for your information and necessary actions at your end. The Dean/ Principal of the College are requested to ensure strict compliance on above aspects.

Sd /-

Controller of Examinations